

Down-To-Earth (Vic) Cooperative Society Limited

ConFest Committee

Minutes

Date: 11th January, 2018
Time: 7:30pm
Venue: CERES, Learning Centre Rm,1-2 Lee St, Brunswick East VIC
Online: <https://dte.coop/live.meeting>
Audio: http://dte.org.au/audiominutes/2018-01-18_CC%20Cut.mp3
Minutes: Confirmed 18th January, 2018

#	Item	Raised by:
1	<u>Meeting Started</u>	Procedural
	8.30	
2	<u>Election Of Chair</u>	Procedural
	Confirmation of Chairperson: David Cruise & Coral Larke Confirm Minute Keeper: Coral Larke	
3	<u>Attendance</u>	Procedural
	Brogan Elle Cruise David Cruise Peter Ernst Kathy Ernst Vanessa Hales Ian Hunt Lindy McDonald David Macpherson Robin Mosman Tania Nissen Lars Reid Darryl Reid Troy Royal Don Scouse Schwarz Marty Tippett Peter Tunney Kristen Rasmussen Mark	
4	<u>Confirmation of Previous Meeting Minutes</u>	Procedural
	16 th November Minutes Moved: Scouse Seconded: Mark Rasmussen No objection Accepted 21 st December minutes Moved: Scouse Seconded: Mark Rasmussen No objection Accepted	
5	<u>Matters Arising</u>	Procedural
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6	<u>Correspondence / Payments</u>	Procedural

	-	
7	Action Task List	<i>Procedural</i>
	-	
8	WH&S	<i>Procedural</i>
	-	
9	Budget Request for onsite volunteers	<i>Tania Mosmon</i>
	<p>Motion: Request for Richard and Tania as coordinator beyond the 20th Jan in welcoming volunteers wishing to work up to the Easter ConFest Funding request for \$4000 to be put onto Tania's debit card. \$4000 for Tania & \$1000 Richard Woodgate</p> <p>Moved: Tania Morsmon Seconded David Cruise No objections PBC</p>	
10	Onsite Coordinator Role	<i>Peter Cruise</i>
	<p>Motion For Richard and Tania to have the onsite Coordinator Role.</p> <p>Moved Peter Cruise Seconded David Cruise No objections PBC</p> <p>Fridge request Tania requested a new fridge. Scouse offered to deliver a spare one of his to site.</p>	
11	To reintroduce the incentive to purchase tickets online.	<i>Coral Larke</i>
	<p>Motion: To reintroduce the incentive to purchase tickets online. Make \$100 online \$150 at the gate. This will be coupled by an advertising campaign to encourage people to buy online.</p> <p>Amendment: The price of the adult ticket will be \$100 until the 22nd March and \$150 from the 23rd March. Motion: Failed</p> <p>Original Motion: To reintroduce the incentive to purchase tickets online. Make \$100 online \$150 at the gate. This will be coupled by an advertising campaign to encourage people to buy online. Moved Coral Larke Seconded Ian Hales For the motion 14 Against 4 PBM</p>	
12	Richard Cruise Budget	<i>Peter Cruise</i>
	<p>The 21st December CC approved Richard Cruise's for a budget up to \$20,000 for materials to build toilets. An amendment to that motion is that the funds will be transferred into David Cruise's debit card. Richard Cruise has already begun to spend his own money. There is not enough time for Richard to be given a debit card therefore it was decided that David Cruise's will handle the funds. Ian Hales from finance has approved this process.</p> <p>Action: Coral will direct Malcolm Mathews to make the payment of \$20,000 into David Cruises debit card.</p>	
13	Budget request for vehicle repair.	<i>Peter Cruise</i>
	<p>Motion: Peter Cruise requested \$2000 to have the Rodeo vehicle repaired.</p> <p>Moved Peter Cruise. No objections. PBC</p> <p>Action Mark and Malcolm will write the budget application</p>	
14	Sydney ConFest	<i>Troy Reid</i>
	<p>Motion: "Motion that the ConFest Committee advance Sydney ConFest representatives (Judy Quinn & Robert Brittain) \$7,770 to their nominated bank account (BSB 062123 Account 10373771)." Moved: Troy Seconded: Lars No objections PBC</p> <p>Malcolm is on night shift and can't talk to the motion. Minutes are required for Bree to action it. Bree will be back from her holiday on Monday. Troy will ask Bree to do us a favour and release the funds, or one of the Board can set up the transaction, if Sydney dont get the funds then that will jeopardise the Sydney ConFest Mark Sydney ConFesters need to get a debit card in the future, money shouldn't go into bank accounts. Coral Can Malcolm use Denise's card for Sydney's festival. Troy It will take 14 days for the funds to be transferred. Finance has had this request since November and the festival is on next week. Scouse It should have been done by now.</p>	
15	To remind Malcolm to pay David Mac Donald \$500 for catering	<i>David Mac Donald</i>
	<p>Action: Coral will ask Malcolm Mathews to direct Bree to put \$500 onto David Mac Donald's debit card for catering.</p>	
16	Budget Application Documents to be accepted	<i>Ian Hales</i>
	<p>Ian Hales: spoke to the motion for Budget Application Documents be accepted. Kristen sought changes because a portion of the content included Village procedures.</p> <p>Coral requested for standard acceptable documented evidence to support transactions be</p>	<i>Kristen Tunney</i>

	included. Ian agreed to Kristen's and Coral's request. Motion: With amendments the budget application forms will be accepted. Motion: Ian Hales Seconded: Don Royal PBC	
17	<u>Front gate</u>	<i>Ian Hales</i>
	Ian Hales complaint, he did not receive answers to questions outlined in a letter to Robin Mac Pherson .	
18	<u>Carried Resolutions</u>	<i>Procedural</i>
	Motion: Request for Richard and Tania as coordinator beyond the 20 th Jan in welcoming volunteers wishing to work up to the Easter ConFest Funding request for \$4000 to be put onto Tania's debit card. \$4000 for Tania & \$1000 Richard Woodgate Moved: Tania Morsmon Seconded David Cruise No objections PBC Motion: To reintroduce the incentive to purchase tickets online. Make \$100 online \$150 at the gate. This will be coupled by an advertising campaign to encourage people to buy online. Moved Coral Larke Seconded Ian Hales For the motion 14 Against 4 PBM	
19	<u>Actions Task List</u>	<i>Procedural</i>
	1 Scouse to take a spare fridge to the site cottage. 2 Ian Hales will read a report that Robin wrote on the front gate. In return Robin will answer Ian's questions 3 Coral to communicate to Malcolm to release funds to David Mac Donald. 4. To communicate with Malcolm and Bree to release funds to David Cruise debit card on behalf of Richard Cruise.	
	<u>Next Meeting Date & Time Confirmation</u>	<i>Procedural</i>
	<u>Meeting Ended</u>	<i>Procedural</i>
	10.30 pm	